



**OCCUPATIONAL HEALTH AND SAFETY  
ACCESS TO THE EMPLOYER'S  
FILES AT THE CNESST  
EXTERNAL AUTHORIZATION  
LEGAL OR NATURAL PERSON**

À l'usage de la CNESST		
Numérisation	ENL	Reçu
N° de référence :		

**Important**

This form is intended for an employer that wishes to authorize a **legal person (company or organization) or a natural person (hereinafter referred to as the authorized person) to exercise a right of access to files** held by the CNESST concerning its classification and its assessment and the files concerning the imputation of the costs of the benefits and a right of access to the occupational injury files that the employer itself may access.

The employer is responsible for advising the CNESST of any changes concerning this authorization. The CNESST assumes no responsibility in this regard.

**1. Information concerning the employer**

We,

hereby **expressly** authorize the following person to exercise a right of access to our files:

**2. Information concerning the authorized person**

The authorized person is a legal person (company or organization) or a natural person (who operates a business on their own or as a company). This authorization allows the authorized person to give their employees rights of access to your files, if necessary.

**3. Access granted to the authorized person (check only one of the following two boxes)**

**Full access**  
Pursuant to section 37 of the *Act respecting industrial accidents and occupational diseases (AIAOD)*, we hereby expressly authorize the person mentioned in section 2 to exercise a right of access to the files held by the CNESST concerning our classification and our assessment and the files concerning the imputation of the cost of the benefits recorded in our files.

Pursuant to section 38 of the AIAOD, we also authorize that person to exercise a right of access to the files held by the CNESST pertaining to occupational injuries:

- sustained by workers while they were in our employ;
- the cost of which was imputed to our files pursuant to the AIAOD;
- the cost of which is used to determine our assessment further to a transaction contemplated by section 314.3 of the AIAOD.

The full right of access granted to the authorized person also covers the files of legal persons that have merged with the employer identified in section 1 **except**, if applicable, the following file(s):

NEQ \_\_\_\_\_ NEQ \_\_\_\_\_ NEQ \_\_\_\_\_

**Limited access**  
We hereby expressly authorize the person mentioned in section 2 to exercise a limited right of access to the files held by the CNESST concerning the following matter(s) (specify the matter(s) concerned **by checking** the appropriate box(es)):

<input type="checkbox"/>	<b>Contracts and compliance</b> Confirmation of compliance, follow-up of compliance status, certificate of compliance.
<input type="checkbox"/>	<b>Annual statements</b> Statement of wages, coverage: personal, trainees, volunteer workers.
<input type="checkbox"/>	<b>Employer file structure and ratemaking</b> Registration, classification, unit rate, personalized rate, retrospective ratemaking, use of experience, membership in a prevention mutual.
<input type="checkbox"/>	<b>Invoicing and account management</b> Notice of assessment, statements of account, account balances, expenses, penalties and interest, payment methods, reimbursement, periodic payments.
<input type="checkbox"/>	<b>Debt recovery</b> Settlement agreement, letter of demand, statement of claim, certificate of default, legal hypothec.
<input type="checkbox"/>	<b>Administrative review</b> Application for review, parties involved, decision.

